

**PROTOCOL QUEENSLAND**  
**DEPARTMENT OF THE PREMIER AND CABINET**

Protocol Queensland provides advice on protocol and ceremonial matters and is responsible for the coordination of:-

- Official Visits to Queensland by high level dignitaries and VIPs;
- High level outbound international Visits led by the Premier;
- Official Functions and Hospitality;
- State Occasions;
- Honours and Awards;
- State Emblems;
- The Queensland Flag;
- The Official Queensland Government Gift Range;
- Monuments and Memorials; and
- Diplomatic, Consular Corps and international matters.

**Official Visits**

Protocol Queensland is responsible for the organisation of Official Visits to Queensland by Foreign Heads of State and Heads of Government; high level Ministers of Foreign Governments; Foreign Diplomatic and Consular representatives in Australia; and other senior and strategically important visitors to Queensland. Protocol Queensland is also responsible for coordinating the Premier's outward overseas visits and delegations.

**Official Functions and Hospitality**

Protocol Queensland manages the provision of Official Functions and Hospitality to visiting dignitaries, high achievers and strategically important groups and individuals. Advice is also provided regarding the processes and protocols associated with the organisation of functions.

**State Occasions**

Protocol Queensland provides advice on ceremonial matters and organises a range of State Occasions including State Funerals; formal activities associated with Visits by Heads of State and Heads of Government; and ceremonial functions.

**Honours and Awards**

Protocol Queensland provides advice in relation to nominations for the Order of Australia Australian Honours System and facilitates Queensland Government representation on the Council of the Order of Australia and the Australian Bravery Decorations Council. Protocol Queensland also coordinates the selection process for the award of the Public Service Medal to public sector employees in Queensland.

**State Emblems**

Protocol Queensland provides information on Queensland's Official Emblems and coordinates applications from individuals and organisations seeking to use Queensland's emblems, the Queensland Coat of Arms or the State Badge.

## The Queensland Flag

Advice is provided on flag protocols to a wide range of public and private sector organisations as well as the wider community.

Protocol Queensland also administers the Free Queensland Flag Scheme. Under this scheme, Queensland schools, Members of Parliament, selected community organisations (e.g. service, youth, sporting) and exchange students are entitled to a free Queensland flag. The scheme aims to educate the community, particularly youth, about the Queensland Flag.

## The Official Queensland Government Gift Range

Protocol Queensland is responsible for managing the Official Gift Range, which contains gifts suitable for presentation to dignitaries visiting the State or for presentation by Government Ministers and officials when visiting overseas countries on official business.

## Monuments and Memorials

Protocol Queensland coordinates applications for new monuments and memorials in Queensland, working in collaboration with a range of Departments.

## Diplomatic, Consular Corps and International Matters

Protocol Queensland provides a liaison point for members of the diplomatic and consular corps on relevant issues and events.

For further information please contact:-

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